

Decision Maker: Renewal and Recreation PDS Committee

Date: 2 October 2012

Decision Type: Non-Urgent Non-Executive Non-Key

Title: **MATTERS ARISING**

Contact Officer: Lisa Thornley, Democratic Services Officer
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Chief Officer: Mark Bowen, Director of Resources

Ward: N/A

1. Reason for report

1.1 **Appendix A** updates Members on matters arising from previous meetings.

2. RECOMMENDATION

2.1 The Committee is asked to consider progress on matters arising from previous meetings.

Non-Applicable Sections:	Policy, Financial, Legal and Personnel
Background Documents: (Access via Contact Officer)	-

Corporate Policy

1. Policy Status: Existing policy. The Committee is regularly updated on matters arising from previous meetings.
 2. BBB Priority: Excellent Council.
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Financial

1. Cost of proposal: No cost
 2. Ongoing costs: N/A.
 3. Budget head/performance centre: Democratic Services
 4. Total current budget for this head: £344,054
 5. Source of funding: Existing 2011/12 budget.
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Staff

1. Number of staff (current and additional): There are 8 posts (7.22 fte) in the Democratic Services Team.
 2. If from existing staff resources, number of staff hours: Monitoring the Committee's matters arising can take up to a couple of hours per meeting.
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Legal

1. Legal Requirement: No statutory requirement or Government guidance.
 2. Call-in: Call-in is not applicable. The report does not involve an executive decision
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Customer Impact

1. Estimated number of users/beneficiaries (current and projected): The report is intended primarily for Members of this Committee.
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Ward Councillor Views

1. Have Ward Councillors been asked for comments? No.
2. Summary of Ward Councillors comments: N/A

PROGRESS ON MATTERS ARISING FROM PREVIOUS MEETINGS

<u>Minute Number/Title</u>	<u>Decision</u>	<u>Update</u>	<u>Action</u>	<u>Completion Date</u>
83b. Norman Park: Multi-hub site (from the meeting held on 5 July 2011)	That a further report be brought detailing the outcome of the tendering process and details of the proposals received.	Officers undertook the tender exercise in line with the agreed timetable. One completed tender return was received in May 2012. Officers entered into competitive dialogue with the interested company and received further proposals at the end of August. Officers have now had further discussions with the company and are awaiting their final offer by 28 September 2012. Report to submitted to the Committee meeting on 13 November 2012.	Assistant Director Renewal and Recreation	November 2012
115. Libraries Update (from the meeting held on 13 December 2011)	The outcome of the market research exercise conducted in January 2012 be reported to the Committee	Updating report to be submitted	Assistant Director Renewal and Recreation	November 2012